



JOB DESCRIPTION

Job Title: Community Health Nurse	Department: Health
Reports to: Health Director & Medical Director	Employment Status: Full Time, Exempt, Sensitive
Salary: DOE	Driving Classification: Valid Driver's License
Regular Work Schedule: M-F 8:00 am -5:00 p.m.	Supervisory Status: Supervisor

Summary: Become a part of a Tribal facility of dedicated health care providers working to meet the individual health care needs of our patients. Employees are considerate in our care, creative in our approach, enthusiastic about our work and compassionate with our patients. Our lifestyle is adventurous, community oriented and focused on service and problem solving as part of a professional interdisciplinary team. Join us in improving the health outcomes of our patients.

The position provides direct service to patients by instructing individuals and families in health education and disease prevention in the home and in community settings. Provides home and clinic contacts to determine patient and family needs, develop a treatment plan to meet these needs and provide RN/LVN level nursing services as needed. Gives treatments to patients at home or in agency settings, following physician instruction and with frequent communication with the provider. Teaches other subjects related to individual and community health welfare.

Performance Expectations in performance of their respective tasks and duties all employees of the Fort Mojave Health Center are expected to conform to the following:

- Fully uphold all principles of confidentiality and patient care.
- Adhere to all professional and ethical behavior standards of the healthcare industry.
- Interact in an honest, trustworthy, and dependable manner with patients, employees, and vendors.
- Possess cultural awareness and sensitivity.

Essential Functions

- Conducts home visits for treatment, assessments, and educational purposes.
- Oversees the CHR and Respite Care Program. Attendance and participation in meeting with CHR/Respite and related staff to review the status of current active patients served at home or in other community settings. Provide documentation and tracking of individuals discussed in weekly case conference meetings.
- Will participate in data collection and documentation related to activities conducted for the Special Diabetes Program. Will assist with data gathering related to the QA/PI program of this health center.
- Will help develop and implement Wellness. These activities will include, but are not limited to nutrition, exercise, and diabetes prevention. The program will include the entire community with a special emphasis on our youth. (i.e., Summer nutrition program, charter high school, day care, and Anya Itpak Elementary School).
- Maintain OB register to track all expectant women on or near the reservation. Provide education and support throughout pregnancy and after delivery with special emphasis on those with gestational diabetes. Postpartum care to include immunization tracking for the newborns and newborn care.
- Will manage, conduct and document all issues related to employee health. Administration of vaccine, screening for TB, infection control, and annual in-service related to employee health and safety.
- Performs other duties as assigned.

Education

- To qualify for this position, your resume must state sufficient experience and/or education, to perform the duties of the specific position for which you are applying.
- Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community; social). You will receive credit for all qualifying experience, including volunteer and part time experience. You must clearly identify the duties and responsibilities in each position held and the total number of hours per week.
- To qualify for this position, your resume must reflect sufficient experience and/or education, to perform the duties of the position for which you are applying. Your resume is key in evaluating your experience, as they relate to this position. Therefore, we encourage you to be clear and specific when describing your work experience. Education cannot be credited without your transcripts (unofficial) which are required at the time of application. Please carefully review the requirement listed.

Experience

- Electronic Health Records knowledge and ability to utilize.
- Have knowledge about rural health Have at least two years of hospital, clinic, or home care experience as an RN.
- Electronic Health Records (EHR) experience.
- Computer skills with various applications in Office 365, MS Teams, and Zoom.

Certificates and Licenses

- Applicants must have passed the National Council Licensure Examination.
- In addition, they must possess a current, active, full, and unrestricted license or registration as a professional nurse from a State, the District of Columbia, the Commonwealth of Puerto Rico, or a territory of the United States.
- Current BLS certification.
- Valid driver's license.

Physical Demands

- The physical described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Specific vision abilities required by this job include close vision, depth perception and ability to adjust focus.
- While performing the duties of this job, the employee is occasionally required to stand; walk; sit for long periods of time; use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch; talk or hear and taste and smell.
- The employee must occasionally lift and/or move up to 50 pounds.
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision and ability to adjust focus.

Employee Signature & Date

Supervisor Signature & Date

The Indian Preference Act will be enforced. The above statements are intended to describe the general nature and level of the work being performed by employees assigned to this work. This is not an exhaustive list of all duties and responsibilities associated with it. The Fort Mojave Indian Tribe reserves the right to amend and change responsibilities to meet business and organizational needs.